

All India Council for Technical Education

(An Autonomous Organization, Under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067 Website: <https://www.aicte-india.org>



APPROVAL PROCESS 2019-20

Application Deficiency Report

DEFICIENCY REPORT AS PER CURRENT INTAKE (Applicable for Existing Institutes only)

| | | | |
|------------------------------|---|---------------------|-------------------------------------|
| Regional Office | | South-West | |
| Application Id | 1-4261623548 | Permanent Id | 1-2842959281 |
| Name of the Institute | ST.JOHN'S COLLEGE OF PHARMACEUTICAL SCIENCES & RESEARCH | Address | KATTAPPANA SOUTH P.O. KATTAPPANA |
| City/Village | IDUKKI | District | IDUKKI |
| State | Kerala | Pin | 685515 |

Overall Deficiency of Institute: **Yes**

| Designation | Name | Appointment Type | Qualification | PhD | Qualified as per AICTE norms (YES/NO) |
|--------------------|------------------|------------------|-------------------------|-----|---------------------------------------|
| Principal/Director | SHAJI SELVIN C D | Regular | B.PHARM, M.PHARM, PGDCA | Yes | YES |

Other Details

| Sr. No. | Details of Requirement | Status provided by the Institute | Deficiency |
|---------|---|----------------------------------|------------|
| 1 | List of faculty and data uploaded on the Institute web portal | Yes | No |
| 2 | Are all approved teaching faculty being paid as per VI pay commission? | Yes | No |
| 3 | Whether Institute is operating from Permanent Site/ Temporary Site? | Permanent Site | No |
| 4 | Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website? | Yes | No |
| 5 | Courses/Approved Intake displayed at the entrance of the Institute? | Yes | No |

Anti-Ragging Related Deficiency Status

| Sr. No. | Details of Requirement | Status provided by the Institute | Deficiency |
|---------|---|----------------------------------|------------|
| 1 | Constitution of Anti-Ragging Committee | Yes | No |
| 2 | Constitution of Anti-Ragging Squad | Yes | No |
| 3 | Undertaking obtained from all Students | Yes | No |
| 4 | Appointment of Counselors | Yes | No |
| 5 | Undertaking obtained from parents of all the students | Yes | No |
| 6 | Undertaking obtained from students staying in Hostel | Yes | No |
| 7 | Undertaking obtained from parents of students staying in Hostel | Yes | No |

Ombudsman Related Deficiency Status

| Sr. No. | Details of Requirement | Status provided by the Institute | Deficiency |
|---------|------------------------|----------------------------------|------------|
| 1 | Grievance Committee | Yes | No |

Total Number of Students in Institute

| | | |
|--|-------------------------|------------|
| (i) | No. of Students UG | 160 |
| (ii) | No. of Students PG | 0 |
| (iii) | No. of Students DIPLOMA | 0 |
| Total Students (CI) (UG+PG+DIPLOMA) | | 160 |

Faculty

Institute Level Faculty

| Type | Actual No. | Required No. as per CI | Deficiency |
|------------------------------|------------|------------------------|------------|
| Total Faculty(UG+PG+Diploma) | 15 | 15 | No |

Administrative Area

| Type | Actual Room Area (Sq.m.) | Expected Room Area (Sq.m.) | Deficiency |
|---|--------------------------|----------------------------|------------|
| Principal / Director Office | 56 | 30 | No |
| Board Room | 67 | 20 | No |
| Office All Inclusive | 170 | 150 | No |
| Department Offices/Cabin for Head of Dept | 176 | 20 | No |
| Central Store | 75 | 30 | No |
| Maintenance | 12 | 10 | No |

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Deficiency Report



Application Status: **Submitted**
Application Sub-Status: **Payment Received**

Report Generated on :-22/02/2019

| | | | |
|---------------------------|---------------|---------------|----|
| Security | 12 | 10 | No |
| Housekeeping | 18 | 10 | No |
| Pantry for Staff/Faculty | 12 | 10 | No |
| Exam Control Office | 33 | 30 | No |
| Training Placement Office | 51 | 30 | No |
| TOTAL | 682.00 | 350.00 | |

| Amenities Area | | | |
|-------------------------|---------------------------|-----------------------------|------------|
| Type | Actual Room Area (Sq. m.) | Expected Room Area (Sq. m.) | Deficiency |
| Boys Common Room | 109.91 | 75 | No |
| Girls Common Room | 77.2 | 75 | No |
| Cafeteria | 310 | 150 | No |
| Stationery Store | 29.44 | 10 | No |
| First aid cum Sick Room | 200 | 10 | No |
| TOTAL | 726.55 | 320.00 | |

| Computational Facilities | | | |
|---------------------------------|-----------|----------|------------|
| Type | Available | Required | Deficiency |
| Internet Bandwidth | 32 | 32 | No |
| Printers | 4 | 2 | No |
| A1 size Color Printers | 2 | 0 | No |
| Number of PCs in Language lab | 25 | 20 | No |
| Legal Application S/W | 12 | 10 | No |
| Legal System S/W | 3 | 1 | No |
| PCs to Student ratio | 28 | 28 | No |

| Library Facilities | | | |
|-------------------------------|-----------|----------|------------|
| Type | Available | Required | Deficiency |
| Volumes | 2292 | 2000 | No |
| Titles | 536 | 250 | No |
| Journals | 17 | 6 | No |
| Library Management Software | 1 | 1 | No |
| Reading Room Seating Capacity | 60 | 33 | No |
| MultiMediaPC | 11 | 10 | No |

| Instructional Area-Common Facilities | | | |
|--|---------------|---------------|------------|
| Type | Available | Required | Deficiency |
| Computer Center inclusive of Language Laboratory | 134 | 75 | No |
| Library & Reading Room | 157 | 150 | No |
| TOTAL | 291.00 | 225.00 | |

| Land Area Details | | | |
|---------------------------|-----------|----------|------------|
| Type | Available | Required | Deficiency |
| Total Area of Land | 4.41 | 0.75 | No |
| Maximum number of Pieces | 1 | 3 | No |
| Minimum per Piece of Area | 4.41 | 0.75 | No |

| PHARMACY / Existing Programme | | | | |
|--------------------------------------|----------------|-------------------------|---------------------------|------------|
| Type | Level | Actual Room Area (Sqm.) | Expected Room Area (Sqm.) | Deficiency |
| Class Room-Tutorial Room | UNDER GRADUATE | 517 | 231 | No |
| Machine Room | UG/PG | 140 | 75 | No |
| Instrument Room | UG/PG | 86 | 75 | No |
| Seminar Hall | UG/PG | 132 | 132 | No |
| Laboratories-All | UG/PG | 885 | 525 | No |
| TOTAL | | 1760.00 | 1038.00 | |

| Other Facilities | | | |
|-------------------------|---------------------------------------|--------------|------------|
| Sr. No. | Type | Availability | Deficiency |
| 1 | All Weather Approach (Motorised Road) | Yes | No |

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Deficiency Report



Application Status: **Submitted**
 Application Sub-Status: **Payment Received**

Report Generated on :-22/02/2019

| | | | |
|----|--|-----|-----|
| 2 | Barrier free Environment | Yes | No |
| 3 | Electric Supply | Yes | No |
| 4 | General Insurance | Yes | No |
| 5 | Institution Web Site | Yes | No |
| 6 | Standalone Language Laboratory | Yes | No |
| 7 | Medical & Counseling | Yes | No |
| 8 | Notice Boards | Yes | No |
| 9 | Potable Water Supply | Yes | No |
| 10 | Safety Provisions | Yes | No |
| 11 | Sewage Disposal System | Yes | No |
| 12 | Telephone & FAX | Yes | No |
| 13 | Vehicle Parking | Yes | No |
| 14 | First Aid | Yes | No |
| 15 | Appointment of Student Counsellor | Yes | No |
| 16 | Establishment of Anti Ragging committee | Yes | No |
| 17 | Establishment of committee for SC/ST | Yes | No |
| 18 | Establishment of Internal Complaint Committee(ICC) As per section 4 of SexualHarassment of Women at Workplace (Prevention, Prohibition and Redressal) Act,2013 | Yes | No |
| 19 | Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University | Yes | No |
| 20 | Digital Payment for all Financial Transactions as per MHRD Directives | Yes | No |
| 21 | Compliance of the National Academic Depository(NAD) as per MHRD Directives | Yes | No |
| 22 | Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty available in the AICTE Web Portal | Yes | No |
| 23 | Implementing Food Safety and Standard Act,2006 in the Institution | Yes | No |
| 24 | Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution | Yes | No |
| 25 | Provision to watch MOOCS Courses through Swayam | Yes | No |
| 26 | Implementation ofUnnat Bharat Abhiyan | Yes | No |
| 27 | Institution-Industry Cell | Yes | No |
| 28 | Group Insurance for Employees | Yes | No |
| 29 | Insurance for Students | Yes | No |
| 30 | Applied membership-National Digital Library | Yes | No |
| 31 | Implementation of Security Measures | Yes | No |
| 32 | Online Grievance Rederssal Mechanism | Yes | No |
| 33 | Internal Quality Assurance Cell | Yes | No |
| 34 | Fire and Safety Certificate | Yes | No |
| 35 | Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution | Yes | No |
| 36 | Sports facilities | Yes | No |
| 37 | Group Accident Policy to be provided for the employees | No | Yes |
| 38 | Efforts to encourage Final Year students to appear GATE examination | Yes | No |
| 39 | Auditorium | Yes | No |
| 40 | Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s) | Yes | No |
| 41 | Intellectual Property Right Cell | No | Yes |
| 42 | Implementation of mandatory Internship policy for students | Yes | No |
| 43 | Implementation of teacher training policy | Yes | No |
| 44 | Implementation of examination reforms | Yes | No |
| 45 | Implementation of Startup Policy | Yes | No |
| 46 | Innovation Cell/Club | No | Yes |

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Deficiency Report



Application Status: **Submitted**
Application Sub-Status: **Payment Received**

Report Generated on :-22/02/2019

| | | | |
|----|--|-----|-----|
| 47 | Media Cell | No | Yes |
| 48 | Training and Placement Cell with budget allocation proof of 1% of the total Institutional budget | Yes | No |
| 49 | Participation in the National Innovation Ranking | Yes | No |
| 50 | Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members? | Yes | No |
| 51 | Backup Electric Supply | Yes | No |

Note

XX- No Rooms Available

DNA- Data Not Available / Insufficient Data

Blank Field-Data Not Entered

* Laboratories required and Actual Number includes Total Number of Laboratories, Research Laboratories, and Additional WS/Labs for UG and PG courses, as applicable

^ Actual Number of Tutorial Rooms for Under Graduate includes the Number of Tutorial Rooms Available for PG, if applicable

** Actual Number of Guest Rooms for Under Graduate includes the Actual Number of Guest Rooms Available for PG, if applicable

*** Actual Number of Kitchen for Under Graduate includes the Actual Number of Kitchen Available for PG, if applicable

***Note :- All the Dates in the Report are in (dd/mm/yyyy) format

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Printed By : aict00471

Application Deficiency Report



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Report Generated on :-22/02/2019

DECLARATION

BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT

I, as the Head of the Institution, hereby declare that:

a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.

b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.

c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.

d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.

e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.

f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

Signature of Principal/Director/Registrar

Name :

Seal/Stamp of the Institute/University Department

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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